

**HIPAA COMPLIANT AUTHORIZATION FOR RELEASE OF  
MEDICAL RECORDS AND INFORMATION**

**Patient Information**

**Full Name:** \_\_\_\_\_

**Social Security Number:** \_\_\_\_\_ **Date of Birth:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

1. The following specific person(s) or class of persons or facility is authorized to make the requested use or disclosure:

\_\_\_\_\_  
\_\_\_\_\_

2. I, \_\_\_\_\_, hereby authorize the use or disclosure of protected health information concerning myself to the following person(s) or class of persons:

\_\_\_\_\_  
\_\_\_\_\_

3. I also request that the Medical Records be released to the following:

**Organization/Individual's Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_ **Fax Number:** \_\_\_\_\_

**Organization/Individual's Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_ **Fax Number:** \_\_\_\_\_

4. The specific information that should be disclosed is all medical records, treatments, x-rays, diagnostic laboratory test results, progress notes, and any other similar medical records on me.

Other: \_\_\_\_\_  
\_\_\_\_\_

5. I understand that the information used or disclosed may be subject to re-disclosure by the person or class of persons or facility receiving it, and would then no longer be protected by federal privacy regulations.
6. I may hereby revoke this authorization by notifying \_\_\_\_\_ in writing of my desire to revoke it. However, I do understand that any action already taken in reliance of this authorization cannot be reversed, and my revocation will not affect those actions. I understand that my refusal to sign will not affect my ability to obtain treatment from or the payment to the medical provider to whom this authorization is furnished.
7. The purpose of the requested use or disclosure is at the request of the individual patient.
8. I ask that the Medical Records be released within the next thirty (30) days as required by the Health Insurance Portability and Accountability Act ("HIPAA")
9. This release will be valid until \_\_\_\_\_, or until written notice is sent by me therefore revoking the release before the aforementioned end date.

\_\_\_\_\_  
**Signature of Patient/Claimant**

\_\_\_\_\_  
**Date**

**-or-**

**Authorized Representative of the above-referenced Patient:**

Full Name: \_\_\_\_\_

\_\_\_\_\_  
**Signature of Authorized Representative**

\_\_\_\_\_  
**Date**